



Roles and Responsibilities

Board of Directors

Newly Licensed Director

SUMMARY:

The Newly Licensed Director has been in practice less than six (6) years at the time of submitting their Consent to Serve and will contribute information to reflect the needs of nurses early in their careers. Provides leadership for the association. Participates in developing objectives against which to review program progress and measure the association's effectiveness in accomplishing its mission. Has legal and fiscal responsibilities to the members of the association.

TERM OF OFFICE:

Elected in the odd number of years by the members for a two-year term. The term of office shall commence at the adjournment of the INA Membership Assembly when election results are shared with the membership and shall continue for two years or until a successor is elected or appointed.

SPECIFIC RESPONSIBILITIES:

The following responsibilities are in addition to those listed in the INA Bylaws:

1. Ensures that the association assesses the needs of its members and the profession.
2. Represents the members at large and considers the membership's needs.
3. May serve as a representative for the association upon request by the President.
4. Provide leadership for volunteer recruitment.
5. Provide recognition and inspiration to motivate volunteer participation in all INA activities.

QUALIFICATIONS:

Must be a current INA/ANA member in good standing. Have a current and unrestricted RN license to practice in the State of Iowa. May not concurrently serve as an officer or liaison (or its equivalent) of another organization if such participation might result in a conflict of interest with INA, as determined by the Board of Directors. Must have basic knowledge of parliamentary procedures and an understanding of the organization's INA Bylaws and other rules. Have been in practice less than six (6) years when submitting their Consent to Serve.

TIME COMMITMENT:

The following is an estimate of time spent in fulfilling the duties of this office:

- 2-3 hours, five to six times a year, for Board of Directors and committee meetings. Includes 2 face-to-face meetings per year that may coincide with other INA organizational events.
- 1 day for Strategic Planning

- 1-2 days attending INA Legislative Day
- 2-3 days attending the INA Membership Assembly
- 2 to 4 hours per month on average, reading materials and responding to emails from ANA and INA.