



Roles and Responsibilities

Region Liaison to the Board of Directors

SUMMARY:

The Region Liaison serves on the INA Board of Directors as an ex officio member. Ex officio members have all the same rights, privileges, duties, and obligations as any other board member. Liaison can participate in debates but cannot vote on motions during board meetings. The Liaison provides leadership for the association. Participates in developing objectives against which to review program progress and measure the association's effectiveness in accomplishing its mission.

TERM OF OFFICE:

Elected by the members from their region for a two-year term. The term of office shall commence at the adjournment of the INA Membership Assembly when election results are shared with the membership and shall continue for two years or until a successor is elected or appointed.

SPECIFIC RESPONSIBILITIES:

The following responsibilities are in addition to those in the INA Bylaws:

1. Provides reports on the region's activities to the Board of Directors.
2. Provides communication to their region regarding matters of the Board.
3. Act in the organization's best interest.
4. Represents the members from the region and considers the membership's needs.
5. Provide leadership for volunteer recruitment.
6. Provide recognition and inspiration to motivate volunteer participation in all INA activities.

QUALIFICATIONS:

Must be a current INA/ANA member within the region they represent. Have a current and unrestricted RN license to practice in the State of Iowa. Must have basic knowledge of parliamentary procedures and an understanding of the organization's INA Bylaws and other rules.

TIME COMMITMENT:

The following is an estimate of time spent in fulfilling the duties of this office:

- 2-3 hours, five to six times yearly, for Board of Directors and committee meetings. Includes 2 face-to-face meetings per year that may coincide with other INA organizational events.
- 1 day for Strategic Planning.
- 1-2 days attending INA Legislative Day.
- 2-3 days attending the INA Membership Assembly.
- 1-2 hours per month on average, reading materials and responding to emails from INA.